

**Canadian Radio Yachting Association**  
**Bylaws**  
**Effective July 19th, 2018**

**Section 1: Membership**

- 1.1 Membership of the Association is open to anyone expressing an interest in model yacht sailing and agreeing to abide by its Articles and Bylaws.
- 1.2 Citizens of Canada and permanent residents of Canada who apply for membership are to be accorded all membership rights and privileges.
- 1.3 The Association welcomes members who are neither citizens nor permanent residents of Canada, but those members may not represent Canada in international competitions for world or continental championships recognized by the International Radio Sailing Association (“IRSA”).
- 1.4 The Association may grant temporary membership to members of other National Authorities.
- 1.5 Membership is obtained by the applicant completing and submitting a membership application form via the Association’s website or by the form contained in the Association’s newsletter, Canadian Radio Yachting and paying the annual membership dues.
- 1.6 A person whose membership has been allowed to lapse may be reinstated by payment of the current year’s dues.
- 1.7 The Board of Directors (the “Board”) shall have the authority to terminate the membership of any person for just cause.

**Section 2: Members in Good Standing**

- 2.1 All members are in good standing except a member who has failed to pay the current annual membership dues by the late dues payment date.
- 2.2 Membership dues become due on December 1st of the new fiscal year and are payable before the late dues payment date of February 28 of the following year.
- 2.3 A person, not in good standing after April 30 of the fiscal year, shall cease to be a member.

**Section 3: Voting**

- 3.1 Only members in good standing as defined in Section 1. Membership and in Section 2 Members in Good Standing may vote.

## **Section 4: Member Meetings**

- 4.1 A meeting of members may be called by the Board at any time.
- 4.2 A group of members of the association numbering more than 5% of the members entitled to vote at a general meeting may requisition the directors, in accordance with the Act, to call a meeting for the purposes stated in the requisition.
- 4.3 The Association shall send notice of the date and place of a member meeting 21 to 60 days before the meeting.
- 4.4 Notice of a meeting of members shall describe the following where any business is to be transacted at the meeting that is not the consideration of the financial statements, public accountant's report, election of directors or re-appointment of the incumbent public accountant:
  - (a) the nature of that business in sufficient detail to permit a member to form a reasoned judgment on the business; and
  - (b) the text of any special resolution to be submitted to the meeting.
- 4.5 The quorum for a meeting of members shall be the lesser of 20 members or 10% of the members in good standing at the commencement of the meeting.
- 4.6 A meeting of members may be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.

## **Section 5: Officers**

- 5.1 The elected officers of the Association shall be a President, a Secretary, a Treasurer, a Registrar, a Communications Director and a Technical Director and one Director for each Region (Maritimes, Quebec, Ontario, Prairies and Western).
- 5.2 The regions are defined as follows:
  - (a) Western Region includes British Columbia and the Yukon;
  - (b) Prairie Region includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut;
  - (c) Ontario Region includes Ontario;
  - (d) Quebec Region includes Quebec;
  - (e) Maritime Region includes New Brunswick, Prince Edward Island, Nova Scotia, and Newfoundland and Labrador."
- 5.3 The immediate Past President may act in an advisory category.
- 5.4 The President, Secretary and the Treasurer shall be the Association's signing officers.

## **Section 6: Duties of Officers**

- 6.1 The President shall oversee the affairs of the Association according to the Articles and By-laws and with the advice and counsel of the Board. The President shall preside at meetings of the Board.
- 6.2 The Board may appoint ad hoc and permanent committees as required or appoint individual members to carry out specific responsibilities.
- 6.3 The President shall be responsible for relations with international organizations and other National Authorities.
- 6.4 The Secretary shall be the acting President in the absence or incapacity of the President.
- 6.5 The Secretary shall be responsible for Association correspondence and for administering elections and referendums on balloted motions.
- 6.6 The Secretary may also be assigned by the President to carry out other specific duties or tasks.
- 6.7 The Treasurer shall collect dues and fees from members of the Association, maintain records of the collection and dispersal of all Association funds, prepare and present an annual financial report for distribution to the Board and publish this report in the Association Newsletter or website. The Treasurer shall prepare an annual budget for Board approval and obtain Board approval before disbursing any unbudgeted funds in excess of \$100.00.
- 6.8 The Registrar shall be responsible for the maintaining the Association's register of members and the registration of member's yachts.
- 6.9 The Communications Director shall be responsible for the quarterly newsletter and the website.
- 6.10 The Technical Director shall be responsible for the racing program and shall provide assistance to the Class Secretaries as requested.
- 6.11 Regional Directors shall promote of all aspects of radio sailing and particularly regattas in their region. They shall submit regular reports on activities within their region for publication in the Association's newsletter or for posting on the Association's website.

## **Section 7: Board of Directors**

- 7.1 The Board of the Association shall comprise the elected officers.
- 7.2 The Board shall have the right where a vacancy occurs in any office during a term to fill that office by appointment for the balance of the term.
- 7.3 The Board shall where ever possible initiate and fund programs for the betterment of model yacht sailing and racing in Canada.

## **Section 8: Election of Officers**

- 8.1 Election of officers shall be by ballot at the Annual Meeting.
- 8.2 A call for nominations shall be sent to members, or be published in the Association's newsletter, or on the Association's website by November 1st of the year before the Annual Meeting. Nominations for officers will close upon the commencement of the Annual Meeting.
- 8.3 Nominations for officer may be made by emailing the nomination to the Secretary before the cutoff date determined in Section 8.2 and are effective upon receipt by the Secretary of an email from the nominee agreeing to stand for office.
- 8.4 The elected officers shall serve a two-year term and may be re-elected.
- 8.5 Elections shall be held at the Annual Meeting held following a fiscal year ending in an odd numbered year.

## **Section 9: Board Meetings**

- 9.1 The business of the Board shall normally be conducted under the direction of the President, or in the President's absence by the Secretary, by means of correspondence, telephone conference calls, electronic mail, or any other form of communication agreed to by the Board.
- 9.2 A quorum for any decision of the Board shall consist of seven members.
- 9.3 In the event of a tied vote, the President shall have a second vote.

## **Section 10: Head Office**

- 10.1 Until changed in accordance with the Canada Not-for-profit Corporations Act (the "Act"), the head office of the Association shall be at 3906 West 13th Avenue, Vancouver in the Province of British Columbia.

## **Section 11: Corporate Seal**

- 11.1 The seal an impression of which is stamped in the margin hereof, shall be the seal of the Association.

## **Section 12: Dues, Fees, Assessments:**

- 12.1 The amount of annual dues and registration fees for new yachts shall be established by the Board.

- 12.2 Special assessments may be levied by a majority vote of the Board, but any such assessment shall be limited to no more than the equivalent of one year's dues.

### **Section 13: Financial Statement Review**

- 13.1 The Board shall annually appoint a member who is not on the Board to examine the accounting records of the Association and make a written report on their findings. The report shall be distributed with the annual financial statements which are sent to the members before the Annual Meeting and published in either or both of the Association's newsletter or website.

### **Section 14: Changes in Rules, Regulations and Specifications**

- 14.1 Changes to rules, regulations and specifications of classes under the Association jurisdiction and recommendations relating to classes under World Sailing (WS) – IRSA jurisdiction shall be made following a ballot.
- 14.2 Specifications for yacht classes, which are not administered by Class Associations, may be changed only by balloting those Association members owning yachts registered in that class.
- 14.3 Motions affecting a particular Class or yacht specifications of that class may be handled within that class where a Class Association has been established and recognized by the Association but shall be subject to endorsement by the Board.
- 14.4 Motions for balloting may be made and seconded by active members and submitted to the Secretary by October 30 for distribution to members including publication in the Association Newsletter, or posting on its website, prior to balloting at the end of December.
- 14.5 Changes to rules and regulations of the Association must be approved by a majority of the votes submitted. Written commentary on motions may be published in the issue of the Newsletter preceding the ballot date. The Board shall have editing rights with regard to any motions.

### **Section 15: Yacht Classes and Class Administration**

- 15.1 Association shall register individual yachts of any class, or type.
- 15.2 For purposes of Association sanctioned Canadian national and regional championships, however, the Association will recognize only those classes recognized by WS – IRSA and those other classes which initially have twenty and continue to have at least ten or more current Association members with currently valid registered yachts in the class.
- 15.3 To register a yacht in any class the owner must be an Association member in good standing.

- 15.4 The Association Newsletter shall report in each issue the recognized classes and class Associations together with the names and addresses of their officers. Alternately they shall be posted on the Association's web site.
- 15.5 In order to be recognized for Association sanctioned Canadian and regional championship regattas, a class owners Association in classes other than those recognized by the WS – IRSA shall submit the following information to the Secretary – a copy of its constitution, bylaws and other governing documents, a copy of the class specifications, the names of the officers of the class association, and a roster of current association members holding yacht registrations in that class. The Secretary shall submit this material to the Board for formal recognition of the class. Where there is no class association, the Board will take the current registrations within the Association's register as the basis for class recognition.
- 15.6 The Board may appoint Canadian Radio Yachting Association (CRYA) Official Measurers, empowered to measure and sign measurement control documents for any CRYA class, and CRYA Official Class Measurers, empowered to measure and sign measurement control documents for a designated class.

## **Section 16: Championships and Other Regattas:**

- 16.1 Canadian, Regional and other Regattas sanctioned by the Association shall be sailed under the current World Sailing Racing Rules of Sailing (RRS) as altered by Appendix E. These may be altered by the sailing instructions only with the prior approval of the Technical Director.
- 16.2 Championship events requiring racing in heats will be conducted in accordance with a recognized heat management system.
- 16.3 A club desiring to conduct a Canadian, or Regional, Championship Regatta shall petition the appropriate Class Secretary for such authorization.
- 16.4 For a Canadian or Regional championship to be officially sanctioned by the Association and so noted in the Association Newsletter, or posted on its web site, the following procedure shall be required.
  - (a) A formal request from the host club, endorsed by the Class Secretary on behalf of the class owners Association where there is one, shall be submitted through the relevant Regional Director for authorization by the Board at least three months in advance of the event.
  - (b) Such events shall, as far as possible, be rotated geographically. The approved sponsoring club shall provide reasonable notice of the events to the membership through the Association Newsletter or its website.
  - (c) The results of the event shall be promptly reported to the Class Secretary, to the relevant Regional Director and to the Communications Director to enable publication in the Association Newsletter or posting on the Association's website.

- (d) In a Canadian or Regional Championship Regatta all yachts entered in the competition will be required to produce valid measurement certificates when required by its class rules or in classes without measurement certificate a Proof of Registration prior to sailing in the event.
- (e) In Canadian or Regional Championship regattas, each yacht shall be properly registered in its class and all skippers shall be members of the Association or other National authority.
- (f) Canadian representation at world or continental championships shall be determined by a Board approved ranking system or where no ranking system is in place then representation shall be the highest placing Canadian finisher in the most recent Canadian Class Championship and other competitors as determined by the Board.

## **Section 17: Relationships**

- 17.1 The Association shall maintain a relationship with Sail Canada.
- 17.2 The Association, as the Canadian National Authority for radio sailing, represents Canada within WS – IRSA and is a Delegated National Member.

## **Section 18: Communications**

- 18.1 The Association will maintain a website and attempt to publish a quarterly newsletter.

## **Section 19: Amendments to the By-laws**

- 19.1 These by-laws may be amended by ballot after publication of the proposed amendment in the Association Newsletter, or by posting on its website at least one month in advance of the ballot date.
- 19.2 A two-thirds majority of the members voting shall be required to approve any change.

## **Section 20: Dissolution**

- 20.1 In the event of the Association being dissolved its assets shall be assigned to a national not for profit organization with similar aims.

## **Section 21: Availability of Copies**

- 21.1 Copies of the Association's Articles and By-laws shall be made available to members by posting on the Association's website, or on request.